



"Helping build better communities"©

CBO Legal & Management

2 day ---12 hours (1.2 CEU's)

Registration 7:30
Class starts 8:00

Cost 295.00

Classes are limited in size

CEU Approvals ---ICC, SC, TN, FL # 0006145,

Course Objective: Most Building Officials know the technical aspects of the code. This course will help the Building Official understand the legal and management aspects of running a department and managing inspectors.

Method of Evaluation: Thru a series of pre and post progress test and videos the instructor will give a basic understand of the legal system as is applies to the Building Inspection Department. Many worksheets are done during the management session to help the Building Official understand the needs and wants of the employees.

Suggested Pre-requisite: None

<u>Day 1</u>	<u>Day 2</u>
<ul style="list-style-type: none"> ➤ Pre- Quiz and Review ➤ History of code enforcement ➤ Types of governments ➤ Negligence (lawsuits) ➤ Intentional wrongdoing ➤ Exert Witness ➤ Budgets 	<ul style="list-style-type: none"> • Progress quiz & review • Types of supervisors and workers • Hiring the best • Evaluations • Discipline

There is an online quiz the student can take at no additional cost after the class

Bring the following items to class

Books Needed	<u>Materials Needed</u>
<p># Bring these to class</p> <ul style="list-style-type: none"> #2009 International Building Code #2009 International Fire Code #2002 Legal Aspects of Code Administration #2007 Building Department Administration #4rd Edition of Building Official Management <p style="text-align: center;"><u>Optional books</u></p> <ul style="list-style-type: none"> •2006 International Residential Code •2006 Property Maintenance Code •2004 Effective Local Government Manager •1999 Basic Code Enforcement Textbook 	<p>Highlighters –2 colors</p> <ul style="list-style-type: none"> •Calculator •<i>England Enterprises will supply a workbook</i>

If you need further assistance [www. ibcode.net](http://www.ibcode.net) or call **(843) 747-3575**

Revised 12/09